

### **Drapes**

You may not hang, tape, nail, paint, or attach anything to the drapes or cyc.

### **Floors**

You may not change, paint, nail into, or damage the floor in any way.

### **Food and Drinks**

No food or drinks allowed in the theatre, backstage, or seating area. Snacks are permitted in the dressing rooms with prior approval by the TD. You will be responsible for removing all food items and trash after each performance or rehearsal. If food or drink are required for the performance then it should be requested when you contact the TD.

### **No fire allowed anywhere in the theatre**

This means no smoking, burning candles or incense, or anything else that involves fire, backstage, on stage, or in the seating area, except as called for in the script. **You can be trespassed from the building for violating this rule.**

### **House Seating**

Normal seating capacity in the theater is 183. Maximum seating capacity is 200, minimum is 131. For either of the last two options it should be requested when contacting the TD prior to performance day. By order of the Fire Marshall, capacity must not exceed 200 under any circumstances. The instructor, coordinator, or prearranged volunteers must be available to monitor capacity. **The Technician will hold or stop a show if this rule is not adhered to.**

### **Booth**

Only personnel authorized by DAC may enter booth or operate the equipment.

### **Strike**

Remove all scenery, props, costumes, personal items, equipment, floor tape, trash, etc. connected with your event from the building and its premises the same evening as the last production. You must strike and put away all light and sound equipment. This includes restoring the lighting to its rep plot focus. If you do not meet these conditions and do not make acceptable arrangements with the DAC Technical Director prior to strike, any and all items left behind become property of the DAC and you will be charged for disposal.

### **Cleaning the space**

The theatre should be cleaned, immediately after performance, by the instructor, coordinator, or prearranged volunteers. This includes dressing rooms that have been used, backstage, stage, and seating area. Cleaning supplies will be provided. If the technician has to clean the space then the client is billed \$25.00/hr for this service. Billed hours extend until the theatre has been returned to its original state.